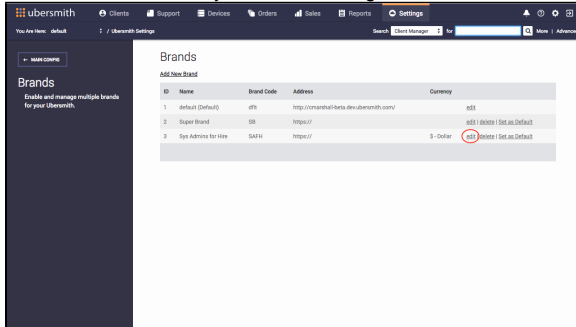


Managing Brands

Once you have [created a brand](#), you can perform various actions on it.

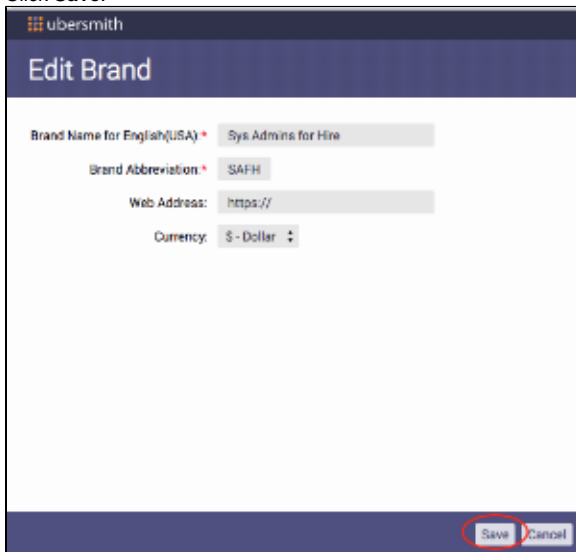
Editing Brands

1. [Access the Brands page.](#)
2. Click **edit** for the brand you want to change.



The *Edit Brand* page appears.

3. Make any necessary changes.
4. Click **Save**.



On this page:

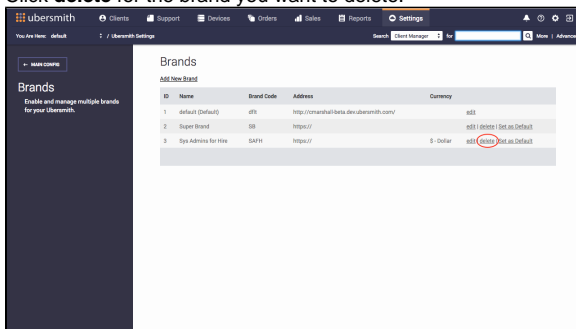
On this page:

- [Editing Brands](#)
- [Deleting Brands](#)
- [Setting a Default Brand](#)
- [Selecting a Brand](#)
- [Assigning or Removing Brand Access](#)
- [Related Topics](#)

Deleting Brands

If you delete a brand, all clients and service plans, will become part of the default brand.

1. [Access the Brands page.](#)
2. Click **delete** for the brand you want to delete.

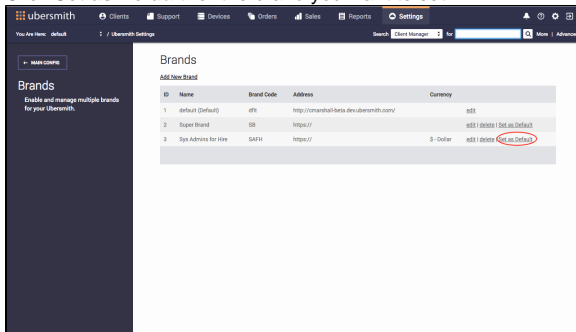


A confirmation message appears.

3. Click **Yes**.

Setting a Default Brand

1. [Access the Brands page.](#)
2. Click **Set as Default** for the brand you want to set.



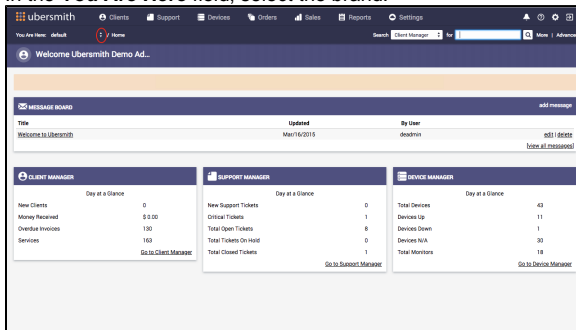
A confirmation message appears.

3. Click **Yes**.

Selecting a Brand

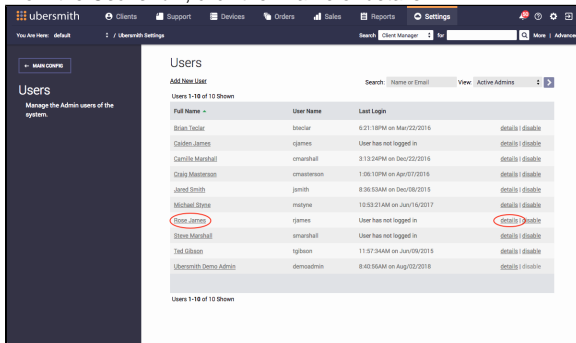
Selecting a brand sets your *Ubersmith* settings to that brand's specific configuration settings in the *Client Manager*, *Order Manager* and *Reports & Stats*. Once a specific brand is selected you can add clients, assign services, and process these services for that brand.

- In the **You Are Here** field, select the brand.



Assigning or Removing Brand Access

1. [Access the Users page.](#)
2. From the *User's* row, click their name or details.



The *Preferences* page appears.

3. In the *Brand Access* section click **edit**.

The screenshot shows the Ubersmith Settings page for a user named Rose James. The 'Brand Access' section is highlighted with a red box and an 'edit' link. The 'User Info' section contains fields for Full Name, Username, Email, Authentication, Two-Factor Module, Preferred Language, API Access, Facility, Login Email, and Account Active. The 'Brand Access' section contains fields for Brand, Role, Permissions, Client Relationships, Notification Subscriptions, and Event Alert Preferences.

The *User Info & Brand Access* page appears.

4. Click the *Brand Access* tab.

The screenshot shows the 'User Info & Brand Access' page for Rose James. The 'Brand Access' tab is selected and highlighted with a red circle. The page displays fields for Full Name, Email, Authentication, Two-Factor Module, Preferred Language, API Access, and Facility. The 'Save' and 'Cancel' buttons are at the bottom right.

5. Select one or more brand to add access.
or
Deselect the brand you want to remove from the user's access.
6. Click **Save**.

The screenshot shows the 'User Info & Brand Access' page for Rose James. The 'Brand Access' tab is selected. The page displays a table with columns 'Brand' and 'Access?'. The 'Full Brand Access?' section has radio buttons for 'Yes' and 'No'. The 'Save' button is highlighted with a red circle.

Brand	Access?
default:	<input checked="" type="checkbox"/>
Super Brand:	<input checked="" type="checkbox"/>
Sys Admins for Hire:	<input checked="" type="checkbox"/>

Related Topics

[Adding Brands](#)