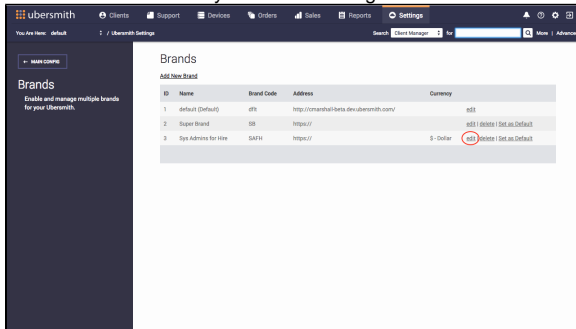


Managing Brands

Once you have [created a brand](#), you can perform various actions on it.

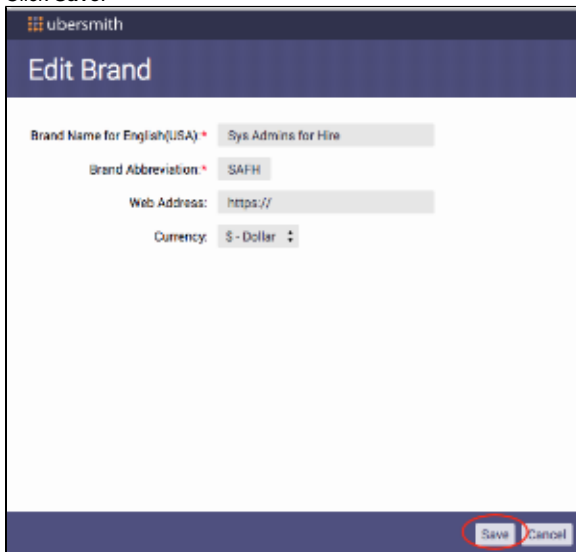
Editing Brands

1. [Access the Brands page.](#)
2. Click **edit** for the brand you want to change.



The *Edit Brand* page appears.

3. Make any necessary changes.
4. Click **Save**.



On this page:

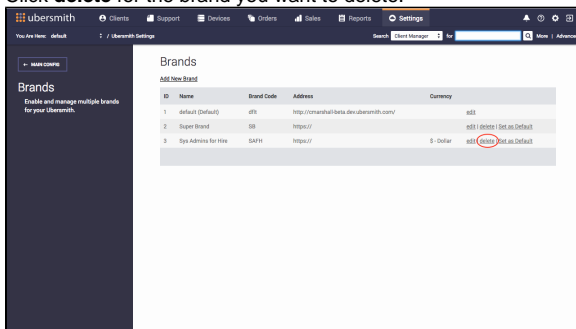
On this page:

- [Editing Brands](#)
- [Deleting Brands](#)
- [Setting a Default Brand](#)
- [Selecting a Brand](#)
- [Assigning or Removing Brand Access](#)
- [Related Topics](#)

Deleting Brands

If you delete a brand, all clients and service plans, will become part of the default brand.

1. [Access the Brands page.](#)
2. Click **delete** for the brand you want to delete.

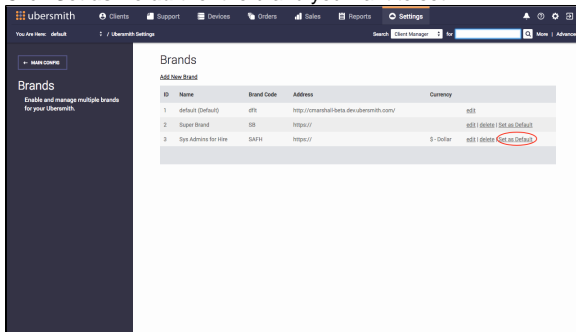


A confirmation message appears.

3. Click **Yes**.

Setting a Default Brand

1. [Access the Brands page.](#)
2. Click **Set as Default** for the brand you want to set.



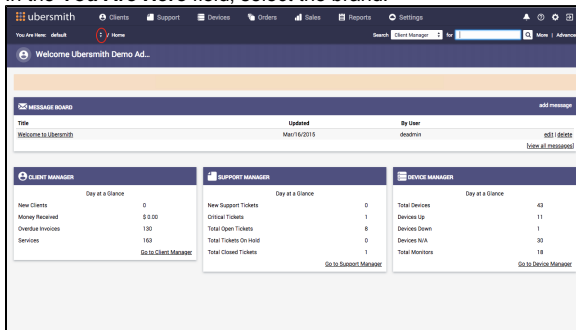
A confirmation message appears.

3. Click **Yes**.

Selecting a Brand

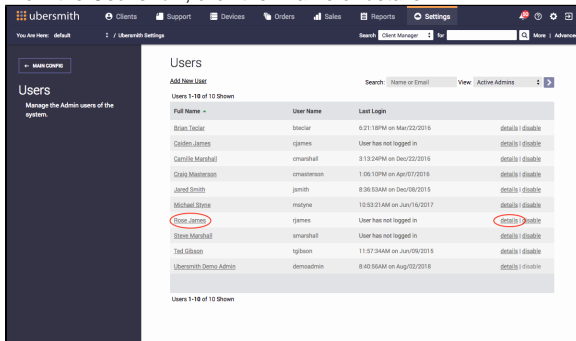
Selecting a brand sets your *Ubersmith* settings to that brand's specific configuration settings in the *Client Manager*, *Order Manager* and *Reports & Stats*. Once a specific brand is selected you can add clients, assign services, and process these services for that brand.

- In the **You Are Here** field, select the brand.



Assigning or Removing Brand Access

1. [Access the Users page.](#)
2. From the *User's* row, click their name or details.



The *Preferences* page appears.

3. In the *Brand Access* section click **edit**.

The screenshot shows the Ubersmith Settings page for a user named Rose James. The page is divided into two main sections: 'USER INFO' and 'BRAND ACCESS'. The 'USER INFO' section includes fields for Full Name, Username, Email, Authentication, Two-Factor Module, Preferred Language, API Access, Facility, Login Email, and Account Active. The 'BRAND ACCESS' section includes a table for Brand Access, a 'ROLES' section, a 'PERMISSIONS' section, a 'CLIENT RELATIONSHIPS' section, a 'NOTIFICATION SUBSCRIPTIONS' section, and an 'EVENT ALERT PREFERENCES' section. The 'BRAND ACCESS' section is currently selected and shows a table with columns for Brand and Access.

The *User Info & Brand Access* page appears.

4. Click the *Brand Access* tab.

The screenshot shows the 'User Info & Brand Access' page for Rose James. The 'Brand Access' tab is selected and highlighted with a red circle. The page displays various user settings, including Full Name, Email, Authentication, Two-Factor Module, Preferred Language, API Access, and Facility. The 'Save' and 'Cancel' buttons are visible at the bottom right.

5. Select one or more brand to add access.
or
Deselect the brand you want to remove from the user's access.
6. Click **Save**.

The screenshot shows the 'User Info & Brand Access' page for Rose James. The 'Brand Access' tab is selected. The page displays a table with columns for Brand and Access. The table lists three brands: default, Super Brand, and Sys Admins for Hire, each with a checkbox for Access. The 'Full Brand Access?' section is also visible, with radio buttons for Yes and No. The 'Save' and 'Cancel' buttons are visible at the bottom right.

Related Topics

[Adding Brands](#)