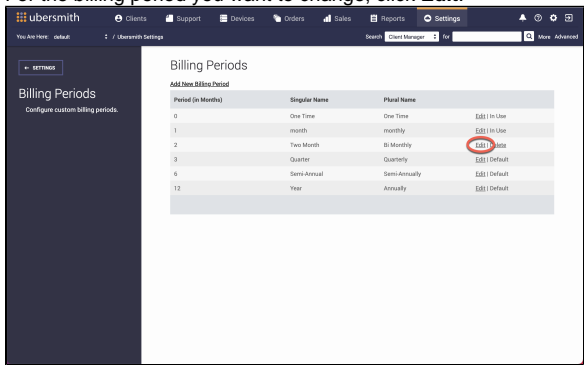


Managing Billing Periods

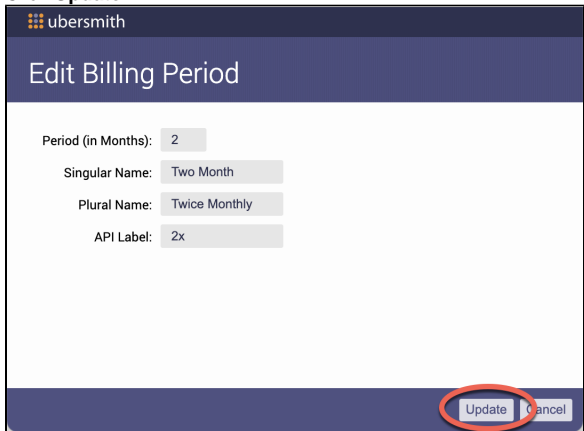
You can edit the default, built-in billing periods and edit and delete your own custom billing periods.

Editing Billing Periods

1. [Access the Billing Periods page.](#)
2. For the billing period you want to change, click **Edit**.



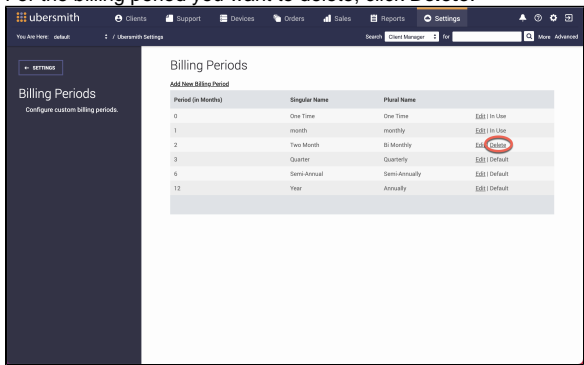
- The *Edit Billing Period* page appears.
3. Make your desired changes.
 4. Click **Update**.



Deleting Custom Billing Periods

You can delete any custom billing periods you added to Ubersmith.

1. [Access the Billing Periods page.](#)
2. For the billing period you want to delete, click **Delete**.



- A confirmation message appears.
3. Click **Yes**.

Related Topics

[Adding Billing Periods](#)

On this page:

On this page:

- [Editing Billing Periods](#)
- [Deleting Custom Billing Periods](#)
- [Related Topics](#)

