

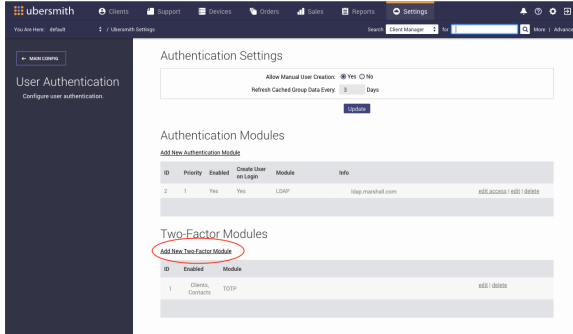
Adding a Two-Factor Authentication Module

Two-factor authentication adds another level of security to your Ubersmith account. It requires a second form of verification, in addition to a user name and password. Two-factor authentication is available for your users as well as your clients and contacts.

To use two-factor authentication to log in, you will need to first add the two-factor authentication module to Ubersmith and also install and configure an approved third-party, two-factor service on your mobile device. Ubersmith integrates with Authy and Duo ([using Web SDK](#)) for your approved Ubersmith users and any time-based, one-time password (TOTP) token-generator application for client and contact users, which they can enable in the [Client Portal](#).

Access the Add Two-Factor Module Page

1. [Access the User Authentication page.](#)
2. From the *Authentication Modules* section, click **Add New Two-Factor Module**.



The *Add Two-Factor Module* page appears.

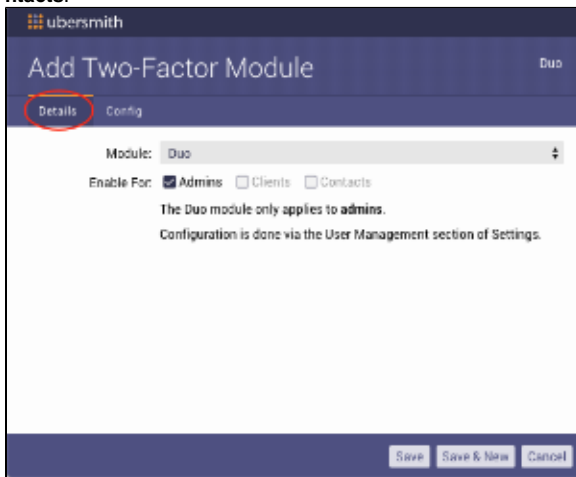
On this page:

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- [Access the Add Two-Factor Module Page](#)
- [Complete the Details Tab](#)
- [Complete the Config Tab](#)
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Complete the Details Tab

1. In the **Module** field, select the appropriate two-factor application. For your user's select either **Authy** or **Duo**. For your client or contact users, select **TOTP**.
2. In the **Enable For** field, select one or more user type you want to use. If you selected either Authy or Duo, **Admins** is automatically selected. If you selected TOTP, select **Clients** and/or **Contacts**.



Complete the Config Tab

Different fields display depending on the two-factor module selected. Enter the appropriate information for each field that displays.

- If you selected **Authy** or **Duo**, use the configuration information supplied from them.

- If you selected **TOTP**, no configuration is necessary.

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Add Two-Factor Module

Details **Config**

Integration Key*

Duo Secret Key*

Application Secret Key*

API Hostname*

Save **Save & New** **Cancel**

Configuring Users

After adding a two-factor module, you will need to configure your user accounts to start logging in using it.

1. [Access the Users page.](#)
2. From the user's row, click their name or details.

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Users

Users 1-10 of 10 Shows

Full Name	User Name	Last Login	Details
Brian Decker	bdecker	10:11:18PM on May/22/2018	details / disable
Candice Marshall	cmarshall	User has not logged in	details / disable
Chris Matthews	cmatthews	6:12:34PM on Dec/22/2018	details / disable
David Matthews	dmatthews	5:06:10PM on Apr/07/2018	details / disable
David Smith	dsmith	1:36:52PM on Dec/08/2018	details / disable
Michael Stone	mstone	2:53:27PM on Jan/16/2017	details / disable
Ross James	rjames	1:25:24PM on Oct/18/2018	details / disable
Steve Marshall	smarshall	User has not logged in	details / disable
Tom Gibson	tgibson	3:57:34PM on Jan/09/2015	details / disable
Ubersmith Demo Admin	demoadmin	8:06:17PM on Oct/23/2018	details / disable

Users 1-10 of 10 Shows

The *Preferences* page appears.

3. In the *User Info* section, click **edit**.

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Preferences

USER INFO **edit**

Full Name: Candice Marshall

Username: cmarshall

Email: cmarshall@ubersmith.com

Authentication: Ubersmith Authentication

Two Factor: Not Enabled

Preferred Language: English (US)

API Access: Yes

Facility: New York Datacenter

Login Status: Active

Account Active: Enabled

BRAND ACCESS **edit**

Relationship: Account Manager

Clients: 2

ROLES **edit**

This user has not been assigned any roles.

PERMISSIONS **edit**

Admin Portal: Full

SUPPORT MANAGER EMAIL & SIGNATURE **edit**

default: Super Brand

Email Address: cmarshall@ubersmith.com

Signature: [Signature]

Avatar: [Avatar]

SUPPORT MANAGER PREFERENCES **edit**

Default department: Support

Tickets per page: 20

CLIENT RELATIONSHIPS **edit new**

Relationship: Account Manager

Clients: 2

NOTIFICATION SUBSCRIPTIONS **edit**

Type: Email

No Notification Subscriptions found

EVENT ALERT PREFERENCES **edit**

Desktop Notifications: Off (Permissions denied by browser)

Events: > All Events

The *User Info* & *Brand Access* page appears.

4. From the **Two-Factor Module** field, select the two-factor application to use.

5. Click **Save**.

The screenshot shows the 'User Info & Brand Access' page for user 'Camille Marshall'. The page has a dark blue header with the 'ubersmith' logo and the user's name. Below the header, there are three tabs: 'User Info', 'Login & Password', and 'Brand Access'. The 'User Info' tab is active. The form contains the following fields:

- Full Name: Camille Marshall
- Email: cmarshall@ubersmith.com
- Authentication: Ubersmith Authentication
- Two-Factor Module: Duo (highlighted with a red circle)
- Preferred Language: English(USA)
- API Access: Allow
- Facility: New York Datacenter

At the bottom right of the form, there are two buttons: 'Save' (highlighted with a red circle) and 'Cancel'.

Related Topics

[Configuring User Authentication](#)

[Adding a User Authentication Module](#)

[Managing Authentication Modules](#)

[Managing Two-Factor Authentication Modules](#)