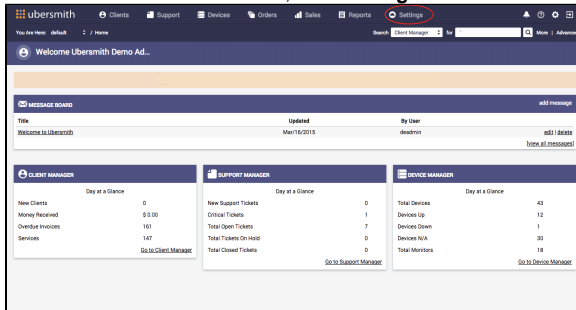


Adding Billing Agreements

Billing agreements allow you to establish recurring payments from a client without the need to store credit card data.

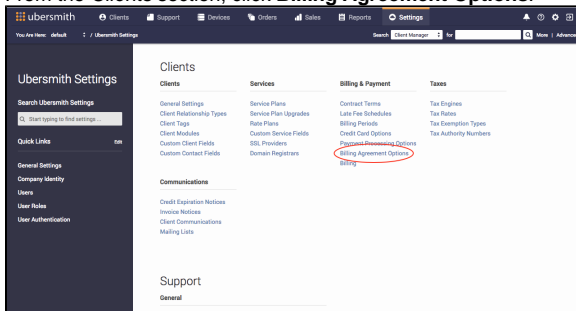
Access the Billing Agreement Options Page

1. From the *Ubersmith Dashboard*, click **Settings**.



The *Ubersmith Settings* page appears.

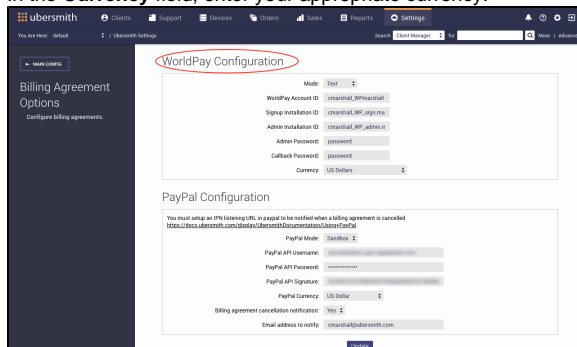
2. From the *Clients* section, click **Billing Agreement Options**.



The *Billing Agreement Options* page appears.

Configuring WorldPay

1. Access the *Billing Agreement Options* page.
2. Complete the *WorldPay Configuration* section.
 - In the **Mode** field, select **Live**.
 - In the **WorldPay Account ID** field, enter your WorldPay account ID.
 - In the **Signup Installation ID** field, enter your WorldPay signup installation ID.
 - In the **Admin Installation ID** field, enter your WorldPay admin installation ID.
 - In the **Admin Password** field, enter your WorldPay admin password.
 - In the **Callback Password** field, enter your WorldPay callback password.
 - In the **Currency** field, enter your appropriate currency.



Configuring PayPal

1. Access the *Billing Agreement Options* page.
2. Complete the *PayPal Configuration* section.
 - In the **PayPal Mode** field, select **Live**.
 - In the **PayPal API Username** field, enter your PayPal API user name.
 - In the **PayPal API Password** field, enter your PayPal API password.
 - In the **PayPal API Signature** field, enter your PayPal API signature code.
 - In the **PayPal Currency** field, select your appropriate currency.

- In the **Billing agreement cancellation notification** field, select **Yes** to receive an email your client cancels their billing agreement in PayPal.
- In the Email address to notify field, enter the email address to receive the cancellation notification.

The screenshot shows the Ubersmith Settings page. On the left, the 'Billing Agreement Options' sidebar is expanded. The main content area is titled 'WorldPay Configuration' and 'PayPal Configuration'. The 'PayPal Configuration' section is highlighted with a red circle. It contains the following fields:

- WorldPay Account ID:
- Signup Installation ID:
- Admin Installation ID:
- Admin Password:
- Callback Password:
- Currency:
- PayPal Mode:
- PayPal API Username:
- PayPal API Password:
- PayPal API Signature:
- PayPal Currency:
- Billing agreement cancellation notification:
- Email address to notify:

Save Your Configuration Settings

- Click **Update**.

The screenshot shows the Ubersmith Settings page, identical to the previous one. The 'PayPal Configuration' section is highlighted with a red circle. The 'Update' button at the bottom right of the 'PayPal Configuration' section is highlighted with a red circle.

Related Topics

[Managing Billing Agreements](#)

[Configuring Payment Processing Options](#)

[Using PayPal](#)