

Billing & Services provides your clients online access to their invoices, services, tax exemptions, credits, orders and quotes.

Clicking **View Invoice** opens the *View Invoices* page. Based on the selected view criteria, either unpaid, paid or all invoice display. From this page, your clients can view any invoice and pay for a selected invoice online.

On this page:


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Clicking **View Services** opens the *View Services* page. Based on the selected view criteria, either current, recurring, one time, or all services display. From this page, your clients can view the details of any service and authorize you to automatically charge them for a service.

View Tax Exemptions

Clicking **View Tax Exemption** displays the *View Tax Exemption* page. Based on the selected view criteria, either all, active, pending approval, or deactivated tax exemptions display. Your clients can add new and update existing tax exemptions.

 You can control if tax exemptions are editable from the *Settings* page.

The screenshot shows the Ubersmith web application interface. The top navigation bar includes the Ubersmith logo, a 'Log Out' button, and user information: 'I am John Edward Miller' and 'My outstanding invoices: 0 active invoices'. The left sidebar contains a menu with categories like 'Home', 'Client Profile', 'Billing & Services', 'Reports', 'Domain Management', and 'Support'. The main content area is titled 'View Tax Exemptions: Active' and shows a table of active tax exemptions. The first exemption is highlighted with a red circle.

Tax Exemption ID	Status	Type	Certificate ID	PDF	Effective Date	Expiration Date	
2	Active	NonProfit	1234	View Certificate	Aug/19/2016	Aug/19/2017	edit

[View Credits](#)

Clicking **View Credits** opens the *View Credits* page. Based on the selected view criteria, either current or all credits display. Your clients can view the details of any credit issued to them.

[illegible][View Orders](#)

Clicking **View Orders** opens the *View Orders* page. From the *View Orders* page, your clients can select a specific order to view the details of that order and post a follow-up message to you about the order.

[illegible][View Quotes](#)

Clicking **View Quotes** opens the *View Quotes* page. From the *View Quotes* page, your clients can select a specific quote to view the details of that quote and sign the contract to begin using the quoted service.

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PayPal Subscriptions

Clicking **Create PayPal Subscriptions** opens the *Create PayPal Subscription* page. Your clients can select the period and the services available to be charged a fixed amount for a specific period. Once your client selects their desired period and services, clicking **Create Subscription** opens the PayPal site, where your clients can establish the subscription with PayPal.

The screenshot shows the ubersmith Frog Alley dashboard. The left sidebar contains navigation links: Client Profile, Payment Methods, Client Dashboard, View Contacts, Billing & Services, View Transactions, View Services, View Tax Exemptions, View Orders, View Profile, **Virtual Subscriptions** (highlighted with a red circle), Reports, Client Logs, Client Login Logs, Mail Log, Domain Management, Support, and Service Manager. The main content area is titled 'View Subscriptions: Active' and shows a table of active subscriptions. A modal window titled 'Create Paypal Subscription' is open, displaying a table of services and their prices. The modal has a 'Period' dropdown set to 'Monthly' and a 'Create Subscription' button at the bottom right.

Subscription ID	Status	Amount	Frequency	Paypal ID
13	Active	\$ 311.33	Monthly	Mastercard (Cancel)

Services	Period	Monthly
<input checked="" type="checkbox"/> 461 Virtual Hosting		\$ 202.43
<input checked="" type="checkbox"/> 462 Virtual Hosting		\$ 10.93
<input checked="" type="checkbox"/> 466 Virtual Hosting		\$ 97.97
<input checked="" type="checkbox"/> 467 Virtual Hosting		\$ 77.90
<input checked="" type="checkbox"/> 469 Virtual Hosting		\$ 46.93
<input checked="" type="checkbox"/> 471 Virtual Hosting		\$ 50.91

Related Topics

[Client Portal](#)