

# Managing Billing Agreements

Once you have [added billing agreements](#), you can perform various actions on them.

## Disabling Billing Agreement Options

Disabling a billing agreement prevents you from being able to collect client payments through the service.

1. [Access the Billing Agreement Options page.](#)
2. In the **Mode** field, select **Disable**.
3. Click **Update**.

The screenshot shows the 'Billing Agreement Options' page in the Ubersmith interface. It has two main sections: 'PayPal Configuration' and 'WorldPay Configuration'. In the PayPal section, the 'PayPal Mode' dropdown is set to 'Disable'. In the WorldPay section, the 'Mode' dropdown is set to 'Test'. Both sections have fields for Account ID, Signature, Admin Password, and Callback Password, along with a 'Currency' dropdown set to 'US Dollars'. An 'Update' button is at the bottom right of the WorldPay section.

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## Testing Billing Agreement Options

You can set the accounts you have billing agreements to a test status. When testing, transactions are submitted to the processor's testing environment and does not actually charge the client's account, however charges processed in test mode by the gateway are still recorded as payments in Ubersmith.

For testing WorldPay, select **Test** and for PayPal, select **Sandbox**.

1. [Access the Billing Agreement Options page.](#)
2. In the **Mode** field, select **Test** or **Sandbox**.
3. Click **Update**.

This screenshot is similar to the previous one but shows the 'PayPal Mode' dropdown set to 'Sandbox' and the 'WorldPay Mode' dropdown set to 'Test'. The 'Update' button remains highlighted.

## Related Topics

[Adding Billing Agreements](#)

[Using PayPal](#)