

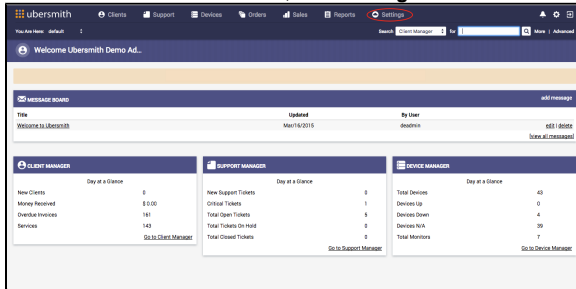
Adding Custom Location Fields

Custom location fields extend the information available to be stored for locations, beyond the general system fields. You will first need to add a custom location field group, as a higher-level category, for facilities, zones, cage, rows, and/or racks.

Once the higher level group has been added, then add custom fields to the corresponding group in which they belong.

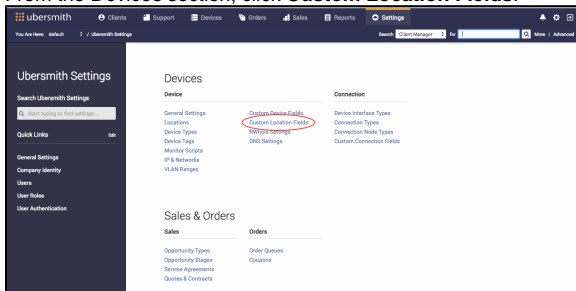
Access the Custom Location Fields page

1. From the *Ubersmith Dashboard*, click **Settings**.



The *Ubersmith Settings* page appears.

2. From the *Devices* section, click **Custom Location Fields**.

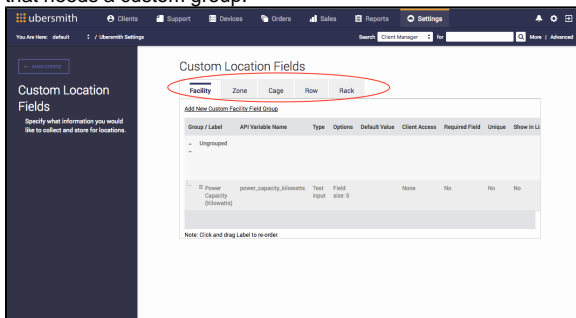


The *Custom Location Fields* page appears.

Complete the Add Custom Field Group

A custom device field group is a higher-level category that contains associated custom fields to be applied to facilities, zones, cages, rows and racks within locations. The Custom Location Field page contains a tab for each of these discreet areas within a location, so you can add custom groups and fields for each area.

1. From the *Custom Location Fields* page, click either the **Facility**, **Zone**, **Cage**, **Row** or **Rack** tab that needs a custom group.



2. From the tab you selected above, click **Add New Custom {name of tab} Field Group**. The *Add Custom Field Group* page appears.
3. In the **Name** field, enter the name of the group you want to display on the *Custom Location Fields* page for the facility, zone, cage, row or rack tab.
4. In the **API Variable Name** field, click edit and enter the corresponding API name for the custom device field group, if you want the API variable name to be different from the system-generated name.

On this page:

On this page:

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- Click **Save** or **Save & New**.

Complete the Add Custom Field page

Once a custom field group has been created, individual custom fields can be created in order to assign them to associated location areas. This page provides the means for custom fields to display on the *Custom Location Field page {Location Area}* tab.

- From the *Custom Location Fields* page, click **add custom field**.

The *Add Custom Field* page appears.

Complete the Details tab



Note

The fields in this tab change based on the selected value in the **Type** field.

- In the **Label** field, enter the name to display to the user for the custom field.
- In the **Type** field, select the type of expected input information for the custom field; either a select box, multiple select box, text area, check box, or date.

Text Input

- In the **Field Size** field, enter the number of digits to define the size of the custom field.
- In the **Default Value** field, enter the default value to display in the custom field.
- In the **Regular Expression Match** field, enter the rule for the data that will get entered in the custom field.
- In the **Regular Express Help Text** field, enter the message that will be shown to the user about the regular expression match.

Select Box

- In the **Enter possible values on separate lines** field, enter the available selection choices.
- In the **Default Value** field, enter the default value to display in the custom field.

Multiple Select Box

- In the **Enter possible values on separate lines** field, enter the available selection choices.
- In the **Default Value** field, enter the default values to display in the custom field.

Text Area

- In the **Rows** field, enter the number of rows the text area should contain.
- In the **Columns** field, enter the number of columns the text area should contain.
- In the **Default Value** field, enter the default value to display in the custom field.

Check Box

- In the **Default Value** field, either select or leave blank to have the custom field be checked or blank.

Date

- In the **Default Value** field, enter the date to display in the custom field.

3. In the **API Variable Name** field, enter the name to be used as the API variable name. Clicking **edit** enables the field to be change.
4. In the **Group** field, select the associated custom device field group for this field.
5. In the **Client Access** field, select either none, view, or edit to configure the level of access the client will have from the *Client Portal*.



Note

The Client Access field enables you to configure your client's access for a device, although almost no device types provide edit privileges.

6. In the **Required** field, select this field if the custom field will be required to be completed.
7. In the **Unique** field, select this field if the custom field should be unique across all custom field values of this type.
8. In the **Show In Lists** field, select either No or Position 1 through Position 5, to configure where the field will display in the device list in the *Device Manager* or the client's devices in the *Client Manager*.
9. Click **Save** or **Save & New**.

ubersmith

Add Custom Field

Label: Communication Pathway

Type: Select box

Enter possible values on separate lines: inbound
outbound

Default Value:

API Variable Name: communication_pathway [edit](#)

Group: Comm Pathway

Client Access: None

Required?: ☒

Unique?: ☐ ?

Show In Lists: No

[Save](#) [Save & New](#) [Cancel](#)

Related Topics

[Adding Locations](#)

[Managing Facilities](#)

[Managing Zones](#)

[Managing Custom Location Fields](#)